

**Ninestiles Academy Trust Mission Statement**

Ninestiles Academy Trust will be nationally and internationally acknowledged as a high achieving, innovative and exciting group of schools which recognise and respect the richness and diversity of their communities. The trust will be structured and resourced to meet the needs of 21st century students and pupils. Within a caring environment, we will develop and reinforce the values, skills and attributes which promote good citizenship and lifelong learning. Parents, directors and councillors, and the wider community will work in partnership with our committed, appropriately skilled workforce and our students and pupils, to ensure that high quality learning takes place.

Outcomes will be outstanding.

Policy title	ADMISSIONS POLICY												
<b>Rationale</b>	<p>Ninestiles Academy Trust comprises five schools, four primary schools and one secondary school. The numbers and criteria for admission are detailed below. In to Reception the following numbers are admitted each September:</p> <table border="0"> <tr> <td>Erdington Hall Primary School, A Ninestiles Academy</td> <td align="right">60</td> </tr> <tr> <td>Pegasus Primary School, A Ninestiles Academy</td> <td align="right">30</td> </tr> <tr> <td>The Oaklands Primary School, A Ninestiles Academy</td> <td align="right">60</td> </tr> <tr> <td>Yarnfield Primary School, A Ninestiles Academy</td> <td align="right">90</td> </tr> <tr> <td>In to Year 7;</td> <td></td> </tr> <tr> <td>Ninestiles School, An Academy</td> <td align="right">300</td> </tr> </table>	Erdington Hall Primary School, A Ninestiles Academy	60	Pegasus Primary School, A Ninestiles Academy	30	The Oaklands Primary School, A Ninestiles Academy	60	Yarnfield Primary School, A Ninestiles Academy	90	In to Year 7;		Ninestiles School, An Academy	300
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<b>Policy statement</b>	<p>All four primary schools follow the criteria outlined by Birmingham City Council School Admissions and Pupil Placement.</p> <p><b><u>Criteria for admission to Primary School</u></b>  <b><u>Use this document</u></b></p> <ol style="list-style-type: none"> <li>Children in the care of the local authority or who previously were.</li> <li>Children with a brother or a sister already at the academy who will still be in attendance in September 2015.</li> <li>Children attending a Ninestiles Trust academy primary</li> <li>Children who live nearest the academy.</li> </ol> <p>Within each of these categories, priority is given to those who live nearest the academy, calculated on the basis of a straight-line measurement between home and academy.</p>												

Any child with a statement of special educational needs is required to be admitted to the academy that is named in the statement. This gives such children overall priority for admission to the named academy. This is not an oversubscription criterion.

Children in the care of the local authority or who previously were but immediately after being looked after became subject to an adoption, residence, or special guardianship order. Children in the care of the local authority or who previously were who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). In the case of children previously in the care of the local authority, admission authorities may request a copy of the adoption order, residence order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.

Siblings (brothers or sisters) are considered to be those children who live at the same address and either:

- i. have one or both natural parents in common;
- or ii. are related by a parent's marriage;
- or iii. are adopted or fostered by a common parent.

Unrelated children living at the same address, whose parents are living as partners, are also considered to be siblings.

Children not adopted or fostered or related by a parent's marriage or with one natural parent in common, who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings.

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front school gates. The Local Authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address and the address of the academy.

Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week. Parents may be requested to supply documentary evidence to support the address used.

In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or if the distance between the home and academy is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the Published Admission Number for the child's year group to be exceeded, the Local Authority will use a computerised system to randomly select the child to be offered the final place.

In the event of this occurring with twins or other multiple birth applicants, academies will be asked to admit over their Published Admission Number to accommodate the pupils.

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be

maintained until the end of each academic year.

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the School Admissions and Pupil Placements Service on 0121 303 1888 to request an appeal form. Appeals will be heard by an independent panel.

Applications made outside the normal admissions round (in-year admissions) should be made directly to the academy. Parents/carers can apply for a place for their child at any time and to any academy. On receipt of an in-year application, the academy will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of academy places in Birmingham.

**Admission to Ninestiles School, An Academy**

300 places are available to children aged 11 by 1<sup>st</sup> September in the year of entry.

9 of the 300 places are allocated to the Resource Base by the Local Authority, who administer these admissions.

All other applicants will be required to complete an assessment. These assessments will test aptitude in non-verbal reasoning in line with the Government White Paper 'Excellence in Schools'. 30 places (10%300) will be allocated to those students achieving the highest marks in the assessment tests.

Up to 261 places offered using the criteria outlined above and in line with Birmingham City Council School Admissions and Pupil Placement.

- 1 Children in the care of the local authority or who previously were.
- 2 Children with a brother or sister already in the school who will be in attendance in September of the year admission is sought - The Local Authority's sibling definition has been adopted.
- 3 Children attending Erdington Hall Primary, Pegasus Primary, The Oaklands Primary and Yarnfield Primary at the time of application, who choose to make an application in accordance with Ninestiles School, an Academy's application procedure
- 4 Children living closest to the school.

Distances are calculated on the basis of a straight line measurement between the applicant's home address and the middle front gate of the school.

The Local Authority's Distance Definition, Shared Responsibility, and Separating the 'final qualifier'/Tie Breaker definitions have been adopted by Ninestiles.

All applicants are required to submit a completed Ninestiles application form directly to the school no later than the published date for that year. (Forms available for collection from the school) Parents will be informed of the outcome of the test no later than 31<sup>st</sup> October .

All Local Authority applications must be submitted to the L.A. in accordance with their outlined procedure and by the date specified.

Where applications for admission exceed the number of places available, the following criteria will be applied in the order set out below to decide which children to admit:

Priority is given to

- Children who are in the care of the local authority or who were previously so and have followed our admission process.
- A child in the care of the local authority or previously so but immediately after became subject to an adoption, residence, or special guardianship order.
- A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). In the case of children previously in the care of the local authority, admission authorities may request a copy of the adoption order, residence order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was previously in the care of the local authority immediately prior to that order being made.
- Children who have followed our admissions process and are unsuccessful in gaining a place are given the opportunity to go on the waiting list.

Places will be offered on the basis that they become vacant. If a student is offered a place on distance from the school but no longer requires that place, it will be offered to the child highest on the waiting list in terms of distance.

Similarly, if a place is no longer required by a student who was offered a place because of their performance in the tests, the place will be offered to the child highest on the waiting list in terms of performance in the assessments.

Late entries from children who have moved into the area after the assessment process was completed are positioned on the distance waiting list.

Each added child will require the waiting lists to be ranked again in line with the oversubscription criteria. Waiting lists will remain open until the end of the academic year. Inclusion on Ninestiles waiting list does not mean that a place will eventually become available. It may be that those already allocated places do not give them up and Ninestiles is unable to make further offers in the future.

Applications made outside the normal admissions round (in-year admissions) should be made directly to the school. Parents/carers can apply for a place for their child at any time and to any school.

On receipt of an in-year application, the school will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of school places in Birmingham.

If you are unsuccessful in your application, you may have your appeal considered by an independent appeals panel convened by the school in accordance with the guidelines issued by the DCSF. All appeals should be addressed to the Chair of Governors at Ninestiles School. These appeals will take place no later than 18th June before admission in September. Appeal forms will be available from the school office.

Where applications for admission exceed the number of places available, the following criteria will be applied in the order set out below to decide which children to admit:

	<p>Priority is given to</p> <ul style="list-style-type: none"> <li>- Children who are in the care of the local authority or who were previously so and have followed our admission process.</li> <li>- A child in the care of the local authority or previously so but immediately after became subject to an adoption, residence, or special guardianship order.</li> <li>- A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). In the case of children previously in the care of the local authority, admission authorities may request a copy of the adoption order, residence order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was previously in the care of the local authority immediately prior to that order being made.</li> </ul> <p>Children who have followed our admissions process and are unsuccessful in gaining a place are given the opportunity to go on the waiting list.</p> <p>Places will be offered on the basis that they become vacant. If a student is offered a place on distance from the school but no longer requires that place, it will be offered to the child highest on the waiting list in terms of distance.</p> <p>Similarly, if a place is no longer required by a student who was offered a place because of their performance in the tests, the place will be offered to the child highest on the waiting list in terms of performance in the assessments.</p> <p>Late entries from children who have moved into the area after the assessment process was completed are positioned on the distance waiting list.</p> <p>Each added child will require the waiting lists to be ranked again in line with the oversubscription criteria. Waiting lists will remain open until the end of the academic year. Inclusion on Ninestiles waiting list does not mean that a place will eventually become available. It may be that those already allocated places do not give them up and Ninestiles is unable to make further offers in the future.</p>
<b>Monitoring and review</b>	Vice Principal, Support Admissions Officer
<b>Links</b>	
<b>Staff responsible</b>	Vice Principal, Support Admissions Officer
<b>Committee responsible</b>	Board of Directors (Trust Policy)
<b>Date approved</b>	March 2015
<b>Review date*</b>	March 2017

*\*Please note that should any further national guidance be issued by external agencies that are relevant to this policy, it will be updated accordingly prior to the review date shown above and referred to the next academy council meeting*